

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2020		
	Cash in Hand 01/04/2020		57,722.73
	ADD Receipts 01/04/2020 - 31/10/2020		40,767.70
			98,490.43
	SUBTRACT Payments 01/04/2020 - 31/10/2020		28,060.05
A	Cash in Hand 31/10/2020 (per Cash Book)		70,430.38
	Cash in hand per Bank Statements		
	Petty Cash	31/10/2020	0.00
	Pirton Parish Council Unity Trust	31/10/2020	70,455.38
			70,455.38
	Less unrepresented payments		25.00
			70,430.38
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		70,430.38
	A = B Checks out OK		

Pirton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
90 The Royal British Legion	20/10/2020	20-89 dated 8 O	Pirton Parish Council l	300092	Remembrance Wreath	The Royal British Legion	Z	25.00	0.00	25.00
91 Dog Bins	12/11/2020		Pirton Parish Council l		Dog Waste Bin	North Herts District Council (S	43.40	8.68	52.08
92 Website/IT	12/11/2020	20-91 dated 8 O	Pirton Parish Council l		Website Migration	TEEC	S	660.00	132.00	792.00
93 Website/IT	12/11/2020	20-91 dated 8 O	Pirton Parish Council l		Website Hosting	TEEC	S	129.99	26.00	155.99
88 Grants	12/11/2020	20-90 8 October	Pirton Parish Council l		Grant	Essex and Herts Air Ambulan	Z	200.00	0.00	200.00
89 Training	12/11/2020		Pirton Parish Council l		Councillor Training	HAPTC	Z	30.00	0.00	30.00
94 Salary	12/11/2020		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	517.40	0.00	517.40
95 Room (Office Expenses)	12/11/2020		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	30.00	0.00	30.00
96 Telephone	12/11/2020		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	20.00	0.00	20.00
97 Postage & Mileage	12/11/2020		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	24.30	0.00	24.30
98 Tax	12/11/2020		Pirton Parish Council l		Tax & Employers NI	HMRC Clerk's Tax	Z	129.40	0.00	129.40
99 Village Greens	12/11/2020		Pirton Parish Council l		Village Greens Grass	Andrew Burton	Z	320.00	0.00	320.00
100 Street Cleaner	12/11/2020		Pirton Parish Council l		Street Cleaning	Tony Smart	Z	212.50	0.00	212.50
Total								2,341.99	166.68	2,508.67